



DGMB TRAINING CALENDAR FOR THE FINANCIAL YEAR 2022/2023

DGMB Training Solutions Ltd is an institution that provides capacity development programs for all types of institutions through training, research, consultancy and policy advisory services. We aim to facilitate institutions in the complex task of developing and maintaining competitive advantage (through training), ensuring growth and survival in the dynamic and ever-changing business environment, through the design and delivery of the highest standards of Training and Consultancy. We are positioned to partner with institutions that embrace training not only as a means of rewarding and motivating their employees, but as an investment in future growth and sustained value creation.

The training calendar for 2022/2023 Financial Year is presented below:

TRAINING CALENDAR: JULY 2022 - JUNE 2023		DATES	VENUE	COST PER PERSON (EXCLUDING VAT)	
NO	COURSE TITLE			ONLINE	ON-SITE
<i>July 2022</i>					
1.	Best Practices in Monitoring and Evaluation	11 th – 14 th Jul 2022	Nairobi	67,500	92,500
2.	Project Development and Management Course	11 th – 14 th Jul 2022	Nairobi	67,500	92,500
3.	The Ultimate Game Changing Skills for Executive PA's and Administrative Professionals Workshop	18 th – 22 nd Jul 2022	Nakuru	67,500	92,500
4.	Performance Management; Employee Coaching and Mentoring for Performance	18 th – 22 nd Jul 2022	Nakuru	67,500	92,500
5.	Excellence in Customer Experience and Service Delivery	25 th – 29 th Jul 2022	Mombasa	67,500	92,500
6.	Applying Emotional Intelligence to Inspire Higher	25 th – 29 th Jul 2022	Mombasa	67,500	92,500

	Performance				
7.	Team Building	TBA	TBA	TBA	TBA
August 2022					
8.	Effective Business Communication and Report Writing Skills	29 th Aug- 2 nd Sep 2022	Nairobi	67,500	92,500
9.	Finance for Non-Finance Directors, Managers and Professionals	29 th Aug- 2 nd Sep 2022	Nairobi	67,500	92,500
10.	Innovative Records Management And Archiving Training Course	29 th Aug- 2 nd Sep 2022	Nakuru	67,500	92,500
11.	Agile Asset Management Training	29 th Aug- 2 nd Sep 2022	Nakuru	67,500	92,500
12.	Leadership and Supervisory Skills Training	29 th Aug- 2 nd Sep 2022	Mombasa	67,500	92,500
13.	HR Metrics and Analytics Training (IHRM CPD POINTS)	29 th Aug- 2 nd Sep 2022	Mombasa	67,500	92,500
14.	Team Building	TBA	TBA	TBA	TBA
September 2022					
15.	Executive Board Papers Writing Skills	12 th - 16 th Sep 2022	Nairobi	67,500	92,500
16.	Talent Management and Succession Planning	12 th - 16 th Sep 2022	Nairobi	67,500	92,500
17.	Alcohol and Drug Abuse Training	19 th – 23 rd Sep 2022	Nakuru	67,500	92,500
18.	Gender Mainstreaming: Contextualize and Operationalizing a Gendered Approach	19 th – 23 rd Sep 2022	Nakuru	67,500	92,500
19.	Defensive Driving and Basic Etiquette Skills Training for Drivers	26 th – 30 th Sep 2022	Mombasa	67,500	92,500
20.	Excellence in Customer Experience and Service Delivery Training	26 th – 30 th Sep 2022	Mombasa	67,500	92,500
21.	Team Building	TBA	TBA	TBA	TBA
October 2022					
22.	Aligning Budgeting and Forecasting to Strategic Planning	10 th -14 th Oct 2022	Nairobi	67,500	92,500

23.	Public Procurement and Contract Management Course	10 th -14 th Oct 2022	Nairobi	67,500	92,500
24.	Culture, Leadership and Change Management Training	17 th – 21 st Oct 2022	Nakuru	67,500	92,500
25.	Applying Emotional Intelligence to Inspire Higher Performance	17 th – 21 st Oct 2022	Nakuru	67,500	92,500
26.	HIV/AIDS Counselling Training	24 th – 28 th Oct 2022	Mombasa	67,500	92,500
27.	Tenets of Occupational Health and Safety	24 th – 28 th Oct 2022	Mombasa	67,500	92,500
28.	Team Building	TBA	TBA	TBA	TBA
November 2022					
29.	Modern Record Management Skills Training	14 th – 18 th Nov 2022	Nairobi	67,500	92,500
30.	Training of Trainers Course (TOT)	14 th – 18 th Nov 2022	Nairobi	67,500	92,500
31.	Practical Guide to Social Marketing & Relationship Management	21 st – 25 th Nov 2022	Nakuru	67,500	92,500
32.	Effective Office Administration and Customer Experience Training	21 st – 25 th Nov 2022	Nakuru	67,500	92,500
33.	Effective Credit Control Management	28 th Nov – 2 nd Dec 2022	Mombasa	67,500	92,500
34.	Best Practices in Audit Design and Planning Training	28 th Nov – 2 nd Dec 2022	Mombasa	67,500	92,500
35.	Team Building	TBA	TBA	TBA	TBA
December 2022					
36.	HR for Non-HR Professionals Training	5 th – 9 th Dec 2022	Nairobi	67,500	92,500
37.	Leading a lean Organization	5 th – 9 th Dec 2022	Nairobi	67,500	92,500
38.	Application of ICT in Finance	12 th – 16 th Dec 2022	Nakuru	67,500	92,500
39.	Investment Management to Magnify Returns	12 th – 16 th Dec 2022	Nakuru	67,500	92,500
40.	Team Building	TBA	TBA	TBA	TBA
January 2023					
41.	Excellence in Customer Experience and Service Delivery Training	16 th - 20 th Jan 2023	Nairobi	67,500	92,500

42.	Applying Emotional Intelligence to Inspire Higher Performance	16 th - 20 th Jan 2023	Nairobi	67,500	92,500
43.	Strategic Finance Management Course for Directors	23 rd – 27 th Jan 2023	Nakuru	67,500	92,500
44.	Boosting Value Through Strategic Institutional Risk Management	23 rd – 27 th Jan 2023	Nakuru	67,500	92,500
45.	The Ultimate Game Changing Skills for Executive PA’s and Administrative Professionals Workshop	30 th Jan– 3 rd Feb 2023	Mombasa	67,500	92,500
46.	Applying Knowledge Management to Unlock Insights	30 th Jan– 3 rd Feb 2023	Mombasa	67,500	92,500
47.	Team Building	TBA	TBA	TBA	TBA
February 2023					
48.	Effective Credit Control Management	13 th – 17 th Feb 2023	Nairobi	67,500	92,500
49.	Finance for Non-Finance Directors, Managers and Professionals	13 th – 17 th Feb 2023	Nairobi	67,500	92,500
50.	Pre-Retirement Planning Training	20 th -24 th Feb 2023	Nakuru	67,500	92,500
51.	Leadership and Supervisory Skills Training	20 th -24 th Feb 2023	Nakuru	67,500	92,500
52.	Effective Business Communication and Report Writing Skills	27 th Feb – 3 rd Mar 2023	Mombasa	67,500	92,500
53.	HR Metrics and Analytics Training (IHRM CPD POINTS)	27 th Feb – 3 rd Mar 2023	Mombasa	67,500	92,500
54.	Team Building	TBA	TBA	TBA	TBA
March 2023					
55.	Alcohol and Drug Abuse Training	13 th – 17 th Mar 2023	Nairobi	67,500	92,500
56.	Gender Mainstreaming: Contextualize and Operationalizing a Gendered Approach	13 th – 17 th Mar 2023	Nairobi	67,500	92,500
57.	Stress Management Training	20 th -24 th Mar 2023	Nakuru	67,500	92,500
58.	Creative Communication and Time Management Skills	20 th -24 th Mar 2023	Nakuru	67,500	92,500
59.	Defensive Driving and Basic Etiquette Skills Training for Drivers	27 th – 31 st Mar 2023	Mombasa	67,500	92,500

60.	Excellence in Customer Experience and Service Delivery Training	27 th – 31 st Mar 2023	Mombasa	67,500	92,500
61.	Team Building	TBA	TBA	TBA	TBA
April 2023					
62.	Quality Management Systems and Standards Training (Foundation)	10 th -14 th April 2023	Nairobi	67,500	92,500
63.	Best practices in Corporate Governance, Ethics and Compliance	10 th -14 th April 2023	Nairobi	67,500	92,500
64.	Culture, Leadership and Change Management Training	17 th – 21 st April 2023	Nakuru	67,500	92,500
65.	Applying Emotional Intelligence to Inspire Higher Performance	17 th – 21 st April 2023	Nakuru	67,500	92,500
66.	HIV/AIDS Counselling Training	24 th – 28 th April 2023	Mombasa	67,500	92,500
67.	Tenets of Occupational Health and Safety	24 th – 28 th April 2023	Mombasa	67,500	92,500
68.	Team Building	TBA	TBA	TBA	TBA
May 2023					
69.	Practical Guide to Social Marketing & Relationship Management	15 th – 19 th May 2023	Nairobi	67,500	92,500
70.	Effective Credit Control Management	15 th – 19 th May 2023	Nairobi	67,500	92,500
71.	Effective Presentation Skills Training	22 nd – 26 th May 2023	Nakuru	67,500	92,500
72.	Training of Trainers Course (TOT)	22 nd – 26 th May 2023	Nakuru	67,500	92,500
73.	Adoption and Implementation of International Financial Reporting Standards (IFRS)	29 th May – 2 nd Jun 2023	Mombasa	67,500	92,500
74.	Treasury Management for Modern Organization	29 th May - 2 nd Jun 2023	Mombasa	67,500	92,500
75.	Team Building	TBA	TBA	TBA	TBA
June 2023					
76.	Fraud Detection and Prevention	13 th – 17 th Jun 2023	Nairobi	67,500	92,500
77.	Forensic Accounting for the Public Sector	13 th – 17 th Jun 2023	Nairobi	67,500	92,500
78.	Business Etiquette and Office Protocol Training	20 th -24 th Jun 2023	Nakuru	67,500	92,500

79.	Writing Effective Policies and Procedures	20 th -24 th Jun 2023	Nakuru	67,500	92,500
80.	Managerial and Professional Competencies	27 th Jun – 1 st July 2023	Mombasa	67,500	92,500
81.	Board Governance Induction	27 th Jun – 1 st July 2023	Mombasa	67,500	92,500
82.	Team Building	TBA	TBA	TBA	TBA

CONTACT DETAILS

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TBA stands for “To be announced”

IN-HOUSE PREFERRED COURSES:

The charges for the In-House preferred courses will be dictated by:

- ✓ The number of days for training
- ✓ The number of participants to be trained
- ✓ The location for the training