

## **DGMB TRAINING SOLUTIONS TRAINING SCHEDULE**

DGMB Training Solutions Ltd is an institution that provides capacity development programs for all types of institutions through training, research, consultancy and policy advisory services. We aim to facilitate institutions in the complex task of developing and maintaining competitive advantage (through training), ensuring growth and survival in the dynamic and ever-changing business environment, through the design and delivery of the highest standards of Training and Consultancy. We are positioned to partner with institutions that embrace training not only as a means of rewarding and motivating their employees, but as an investment in future growth and sustained value creation. We triumph by working closely with every organisation to unlock the power in their people and ensure that our training solutions satisfy their learning and development needs, as well as maximise their business success. In this regard we provide the following approaches to training:

1. Open onsite training programmes where we select the venue, the price and the dates of the training.
2. In-house training programmes where the client chooses their preferred venue and dates of the training. The cost of this training approach depends on:
  - ✓ The number of days for training
  - ✓ The number of participants to be trained
  - ✓ The location for the training
3. Online training which can be open or in-house.

## **CERTIFICATIONS AND ACCREDITATIONS**



## **CONTACT DETAILS**

Contact us: +254 722 352 680 or +254 787 352 680  
Email: [dgmbfinance@gmail.com](mailto:dgmbfinance@gmail.com) or [training@dgmbtraining.co.ke](mailto:training@dgmbtraining.co.ke)  
Visit us: Wabera Street, St. Ellis Building, 4<sup>th</sup> floor, Suite 412



The training calendar for 2024 is presented below:

<b>TRAINING CALENDAR: JANUARY TO DECEMBER 2024</b>		<b>DATES</b>	<b>VENUE</b>	<b>COST PER PERSON (EXCLUDING VAT)</b>	
<b>NO</b>	<b>COURSE TITLE</b>			<b>ONLINE</b>	<b>ON-SITE</b>
<b>January 2024</b>					
<b>1.</b>	Pre-Retirement Planning Training	22 <sup>nd</sup> – 26 <sup>th</sup> Jan 2024	Nakuru	67,500	92,500
<b>2.</b>	Applying Knowledge Management to Unlock Insights Training	22 <sup>nd</sup> – 26 <sup>th</sup> Jan 2024	Nakuru	67,500	92,500
<b>3.</b>	Finance for Non Finance Directors, Managers and Professionals Training	29 <sup>th</sup> Jan– 2 <sup>nd</sup> Feb 2024	Nairobi	67,500	92,500
<b>4.</b>	Strategic Finance Management Course for Directors	29 <sup>th</sup> Jan– 2 <sup>nd</sup> Feb 2024	Nairobi	67,500	92,500
<b>5.</b>	Applying Emotional Intelligence to Inspire Higher Performance	29 <sup>th</sup> Jan– 2 <sup>nd</sup> Feb 2024	Mombasa	67,500	92,500
<b>6.</b>	The Ultimate Game Changing Skills for Executive PA’s and Administrative Professionals Workshop	29 <sup>th</sup> Jan– 2 <sup>nd</sup> Feb 2024	Mombasa	67,500	92,500
<b>7.</b>	Team Building	TBA	TBA	TBA	TBA
<b>February 2024</b>					
<b>8.</b>	Pre-Retirement Planning Training	26 <sup>th</sup> Feb – 1 <sup>st</sup> Mar 2024	Nakuru	67,500	92,500
<b>9.</b>	Leadership and Supervisory Skills Training	26 <sup>th</sup> Feb – 1 <sup>st</sup> Mar 2024	Nakuru	67,500	92,500
<b>10.</b>	Effective Credit Control Management	26 <sup>th</sup> Feb – 1 <sup>st</sup> Mar 2024	Nairobi	67,500	92,500
<b>11.</b>	IFRS (International Financial Reporting Standards) Training	26 <sup>th</sup> Feb – 1 <sup>st</sup> Mar 2024	Nairobi	67,500	92,500
<b>12.</b>	Effective Business Communication and Report Writing Skills	26 <sup>th</sup> Feb – 1 <sup>st</sup> Mar 2024	Mombasa	67,500	92,500
<b>13.</b>	HR Metrics and Analytics Training (IHRM CPD POINTS)	26 <sup>th</sup> Feb – 1 <sup>st</sup> Mar 2024	Mombasa	67,500	92,500

# Learn. Internalize. Apply



<b>14.</b>	Team Building	TBA	TBA	TBA	TBA
<b>March 2024</b>					
<b>15.</b>	Alcohol and Drug Abuse Training	25 <sup>th</sup> – 29 <sup>th</sup> Mar 2024	Nairobi	67,500	92,500
<b>16.</b>	Gender Mainstreaming: Contextualize and Operationalizing a Gendered Approach	25 <sup>th</sup> – 29 <sup>th</sup> Mar 2024	Nairobi	67,500	92,500
<b>17.</b>	Stress Management Training	25 <sup>th</sup> – 29 <sup>th</sup> Mar 2024	Nakuru	67,500	92,500
<b>18.</b>	Creative Communication and Time Management Skills	25 <sup>th</sup> – 29 <sup>th</sup> Mar 2024	Nakuru	67,500	92,500
<b>19.</b>	Defensive Driving and Basic Etiquette Skills Training for Drivers	25 <sup>th</sup> – 29 <sup>th</sup> Mar 2024	Mombasa	67,500	92,500
<b>20.</b>	Excellence in Customer Experience and Service Delivery Training	25 <sup>th</sup> – 29 <sup>th</sup> Mar 2024	Mombasa	67,500	92,500
<b>21.</b>	Team Building	TBA	TBA	TBA	TBA
<b>April 2024</b>					
<b>22.</b>	Quality Management Systems and Standards Training (Foundation)	22 <sup>nd</sup> – 26 <sup>th</sup> April 2024	Nairobi	67,500	92,500
<b>23.</b>	Best practices in Corporate Governance, Ethics and Compliance	22 <sup>nd</sup> – 26 <sup>th</sup> April 2024	Nairobi	67,500	92,500
<b>24.</b>	Effective Business Communication and Report Writing Skills	22 <sup>nd</sup> – 26 <sup>th</sup> April 2024	Naivasha	67,500	92,500
<b>25.</b>	Culture, Leadership and Change Management Training	22 <sup>nd</sup> – 26 <sup>th</sup> April 2024	Nakuru	67,500	92,500
<b>26.</b>	Applying Emotional Intelligence to Inspire Higher Performance	22 <sup>nd</sup> – 26 <sup>th</sup> April 2024	Nakuru	67,500	92,500
<b>27.</b>	HIV/AIDS Counselling Training	22 <sup>nd</sup> – 26 <sup>th</sup> April 2024	Mombasa	67,500	92,500
<b>28.</b>	Tenets of Occupational Health and Safety	22 <sup>nd</sup> – 26 <sup>th</sup> April 2024	Mombasa	67,500	92,500
<b>29.</b>	Team Building	TBA	TBA	TBA	TBA
<b>May 2024</b>					
<b>30.</b>	Practical Guide to Social Marketing & Relationship Management	27 <sup>th</sup> – 31 <sup>st</sup> May 2024	Nairobi	67,500	92,500
<b>31.</b>	Effective Credit Control Management	27 <sup>th</sup> – 31 <sup>st</sup> May 2024	Nairobi	67,500	92,500



<b>32.</b>	Effective Presentation Skills Training	27 <sup>th</sup> – 31 <sup>st</sup> May 2024	Nakuru	67,500	92,500
<b>33.</b>	Training of Trainers Course (TOT)	27 <sup>th</sup> – 31 <sup>st</sup> May 2024	Nakuru	67,500	92,500
<b>34.</b>	Adoption and Implementation of International Financial Reporting Standards (IFRS)	27 <sup>th</sup> – 31 <sup>st</sup> May 2024	Mombasa	67,500	92,500
<b>35.</b>	Treasury Management for Modern Organization	27 <sup>th</sup> – 31 <sup>st</sup> May 2024	Mombasa	67,500	92,500
<b>36.</b>	Team Building	TBA	TBA	TBA	TBA
<b>June 2024</b>					
<b>37.</b>	Fraud Detection and Prevention	24 <sup>th</sup> -28 <sup>th</sup> Jun 2024	Nairobi	67,500	92,500
<b>38.</b>	Forensic Accounting for the Public Sector	24 <sup>th</sup> -28 <sup>th</sup> Jun 2024	Nairobi	67,500	92,500
<b>39.</b>	Business Etiquette and Office Protocol Training	24 <sup>th</sup> -28 <sup>th</sup> Jun 2024	Nakuru	67,500	92,500
<b>40.</b>	Writing Effective Policies and Procedures	24 <sup>th</sup> -28 <sup>th</sup> Jun 2024	Nakuru	67,500	92,500
<b>41.</b>	Managerial and Professional Competencies	24 <sup>th</sup> -28 <sup>th</sup> Jun 2024	Mombasa	67,500	92,500
<b>42.</b>	Board Governance Induction	24 <sup>th</sup> -28 <sup>th</sup> Jun 2024	Mombasa	67,500	92,500
<b>43.</b>	Team Building	TBA	TBA	TBA	TBA
<b>July 2024</b>					
<b>45.</b>	Best Practices in Monitoring and Evaluation	29 <sup>th</sup> Jul – 2 <sup>nd</sup> Aug 2024	Nairobi	67,500	92,500
<b>46.</b>	Project Development and Management Course	29 <sup>th</sup> Jul – 2 <sup>nd</sup> Aug 2024	Nairobi	67,500	92,500
<b>47.</b>	The Ultimate Game Changing Skills for Executive PA’s and Administrative Professionals Workshop	29 <sup>th</sup> Jul – 2 <sup>nd</sup> Aug 2024	Nakuru	67,500	92,500
<b>48.</b>	Performance Management; Employee Coaching and Mentoring for Performance	29 <sup>th</sup> Jul – 2 <sup>nd</sup> Aug 2024	Nakuru	67,500	92,500
<b>49.</b>	Excellence in Customer Experience and Service Delivery	29 <sup>th</sup> Jul – 2 <sup>nd</sup> Aug 2024	Mombasa	67,500	92,500



<b>50.</b>	Applying Emotional Intelligence to Inspire Higher Performance	29 <sup>th</sup> Jul – 2 <sup>nd</sup> Aug 2024	Mombasa	67,500	92,500
<b>51.</b>	Team Building	TBA	TBA	TBA	TBA
<b>August 2024</b>					
<b>52.</b>	Agile Asset Management Training	26 <sup>th</sup> – 30 <sup>th</sup> Aug 2024	Nairobi	67,500	92,500
<b>53.</b>	Finance for Non-Finance Directors, Managers and Professionals	26 <sup>th</sup> – 30 <sup>th</sup> Aug 2024	Nairobi	67,500	92,500
<b>54.</b>	Applying Emotional Intelligence to Inspire Higher Performance Course	26 <sup>th</sup> – 30 <sup>th</sup> Aug 2024	Nakuru	67,500	92,500
<b>55.</b>	Innovative Records Management and Archiving Training Course	26 <sup>th</sup> – 30 <sup>th</sup> Aug 2024	Nakuru	67,500	92,500
<b>56.</b>	Effective presentation skills & business communication Training	26 <sup>th</sup> – 30 <sup>th</sup> Aug 2024	Mombasa	67,500	92,500
<b>57.</b>	HR Metrics and Analytics Training (IHRM CPD POINTS)	26 <sup>th</sup> – 30 <sup>th</sup> Aug 2024	Mombasa	67,500	92,500
<b>58.</b>	Team Building	TBA	TBA	TBA	TBA
<b>September 2024</b>					
<b>59.</b>	Archives Management and Workflow Techniques Training Course	23 <sup>rd</sup> – 27 <sup>th</sup> Sep 2024	Nakuru	67,500	92,500
<b>60.</b>	Excellence in Customer Experience and Service Delivery Training	23 <sup>rd</sup> – 27 <sup>th</sup> Sep 2024	Nakuru	67,500	92,500
<b>61.</b>	Executive Board Papers Writing Skills	23 <sup>rd</sup> – 27 <sup>th</sup> Sep 2024	Nairobi	67,500	92,500
<b>62.</b>	Talent Management and Succession Planning	23 <sup>rd</sup> – 27 <sup>th</sup> Sep 2024	Nairobi	67,500	92,500
<b>63.</b>	Gender Mainstreaming: Contextualize and Operationalizing a Gendered Approach	23 <sup>rd</sup> – 27 <sup>th</sup> Sep 2024	Mombasa	67,500	92,500
<b>64.</b>	Alcohol and Drug Abuse Training	23 <sup>rd</sup> – 27 <sup>th</sup> Sep 2024	Mombasa	67,500	92,500

<b>65.</b>	Team Building	TBA	TBA	TBA	TBA
<b>October 2024</b>					
<b>66.</b>	Aligning Budgeting and Forecasting to Strategic Planning	28 <sup>th</sup> Oct - 1 <sup>st</sup> Nov 2024	Nairobi	67,500	92,500
<b>67.</b>	Public Procurement and Contract Management Course	28 <sup>th</sup> Oct - 1 <sup>st</sup> Nov 2024	Nairobi	67,500	92,500
<b>68.</b>	Culture, Leadership and Change Management Training	28 <sup>th</sup> Oct - 1 <sup>st</sup> Nov 2024	Nakuru	67,500	92,500
<b>69.</b>	Applying Emotional Intelligence to Inspire Higher Performance	28 <sup>th</sup> Oct - 1 <sup>st</sup> Nov 2024	Nakuru	67,500	92,500
<b>70.</b>	HIV/AIDS Counselling Training	28 <sup>th</sup> Oct - 1 <sup>st</sup> Nov 2024	Mombasa	67,500	92,500
<b>71.</b>	Tenets of Occupational Health and Safety	28 <sup>th</sup> Oct - 1 <sup>st</sup> Nov 2024	Mombasa	67,500	92,500
<b>72.</b>	Team Building	TBA	TBA	TBA	TBA
<b>November 2024</b>					
<b>73.</b>	Modern Archiving and Digitization of Organization Records	25 <sup>th</sup> – 29 <sup>th</sup> Nov 2024	Nakuru	67,500	92,500
<b>74.</b>	Practical Guide to Social Marketing & Relationship Management	25 <sup>th</sup> – 29 <sup>th</sup> Nov 2024	Nakuru	67,500	92,500
<b>75.</b>	Effective Credit Management and Debt Collection Course	25 <sup>th</sup> – 29 <sup>th</sup> Nov 2024	Nairobi	67,500	92,500
<b>76.</b>	Public Sector Accounting Course	25 <sup>th</sup> – 29 <sup>th</sup> Nov 2024	Nairobi	67,500	92,500
<b>77.</b>	Modern Approaches to Administration and Record Management Skills Training	25 <sup>th</sup> – 29 <sup>th</sup> Nov 2024	Mombasa	67,500	92,500
<b>78.</b>	Training of Trainers Course (TOT)	25 <sup>th</sup> – 29 <sup>th</sup> Nov 2024	Mombasa	67,500	92,500
<b>79.</b>	Team Building	TBA	TBA	TBA	TBA
<b>December 2024</b>					
<b>80.</b>	Performance Management; Employee Coaching and Mentoring for performance	16 <sup>th</sup> – 20 <sup>th</sup> Dec 2024	Nakuru	67,500	92,500
<b>81.</b>	Workplace Occupational Health and Safety Training Course	16 <sup>th</sup> – 20 <sup>th</sup> Dec 2024	Nakuru	67,500	92,500

**Learn. Internalize. Apply**



<b>82.</b>	HR for Non-HR Professionals Training	16 <sup>th</sup> – 20 <sup>th</sup> Dec 2024	Nairobi	67,500	92,500
<b>83.</b>	Leading a lean Organization	16 <sup>th</sup> – 20 <sup>th</sup> Dec 2024	Nairobi	67,500	92,500
<b>84.</b>	IFRS (International Financial Reporting Standards) Training	16 <sup>th</sup> – 20 <sup>th</sup> Dec 2024	Mombasa	67,500	92,500
<b>85.</b>	Investment Management to Magnify Returns Training	16 <sup>th</sup> – 20 <sup>th</sup> Dec 2024	Mombasa	67,500	92,500
<b>86.</b>	Team Building	TBA	TBA	TBA	TBA